

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – October 13, 2016
Regular Session 7:00 p.m.
Willows City Council Chambers
201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Board members present were: Mr. Ward, Mrs. Knight, Mr. Geiger, and Mrs. Taylor. Absent: Mr. Parisio
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Steve Sailsbery

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for October 13, 2016.
Mrs. Knight moved, seconded by Mrs. Taylor to approve the Agenda for October 13, 2016.
AYES: Ward, Knight, Geiger, Taylor
NOES: None
ABSENT: Parisio
MOTION PASSED: 4-0-1
- 2.2 Approve the Minutes of the Regular Meeting of September 1, 2016.
Mr. Ward moved, seconded by Mr. Geiger to approve the Minutes of the Regular Meeting of September 1, 2016.
AYES: Ward, Knight, Geiger, Taylor
NOES: None
ABSENT: Parisio
MOTION PASSED: 4-0-1

3. PUBLIC COMMENTS - None

4. REPORTS

- 4.1 **Employee Associations (WUTA & CSEA)** – No reports
- 4.2 **Principals**
(WCHS) Dr. Geivett reported:
 - Enrollment is 22 students.
 - Mr. Shively is working with the students on creating video storybooks in collaboration with patients at the Willows Care Center.
 - The t-shirt design with the falcon logo is almost complete.
 - Gearing up for the Thanksgiving feast.**(WHS) Mr. Johnstone reported:**
 - WHS and WIS teachers met within their subject areas and collaborated on where they are going and where they need to prepare students for college and career.
 - Received a \$10,000 CPM (math) grant to help with math coaching at WHS.

MR. PARISIO ENTERED THE MEETING AT 7:06 P.M.

- Interim assessments for the CAASPP testing will begin the week of October 24, 2016.
- (WIS) Mr. Sailsbery reported:**
- WIS 7th/8th grade teachers met with WHS teachers in their subject areas, and it went very well. They would like to do it again after the first of the year. The 6th grade teachers met with Murdock 5th grade teachers and felt it was a good thing as well. They too would like to meet again after the first of the year.
 - Coffee with Tim & Steve happened earlier this school year, and it went very well. There were 7 or 8 people in attendance, and the discussion was good.
 - The students enjoyed a watermelon feed, and WIS also held a Super Fun Day the Friday before break. It's a reward for the kids for doing the right thing and working hard.
 - Girls' Basketball try-outs are happening this week.

- CJSF is holding a popcorn fundraiser.
- Students will be competing at the county Spelling Bee, which will be held on October 20, 2016.
- Several high school band members spoke on behalf of the band and the Music Boosters and provided information on what performances and accomplishments the music program at all three schools has participated in. They also shared what it has meant to them to be a part of the band. They presented information on what it costs to have a music program, and they thanked the Board for their support of the music program in the District.

(MES) Mr. Montana reported:

- Before break, students who raised the most money for the Math-a-thon were rewarded by throwing a pie in Mr. Montana’s face.
- Over the break, Marsha Squier redecorated the MES office, and it looks great.
- Intervention groups are meeting every day for 45 minutes. Students are leveled according to ability.
- Started ELD training for teachers. Taking teachers out one grade level at a time to work with a specialist from BCOE.
- The local fire department came and set up for fire prevention week, and the students enjoyed it.
- Two 5th grade students will be participating in the county Spelling Bee on October 20, 2016.
- The Fall Festival will be October 27, 2016, at 4:00 p.m.
- The Halloween Parade will be held on Friday morning, October 28, 2016.
- The week of October 17-21, 2016, a small team of retired teachers will be giving assessments to students school-wide in order to track students’ progress.

4.3 Associated Student Body President – No report

4.4 Director of Business Services – No report

4.5 Director of State and Federal Programs – Mrs. Hamilton reported:

- **ESSA update:** It is possible that we may have another transition year, but a continued transition year would be based on ESSA not NCLB.
- **CAASPP News:**
 - 3.2 million students in California were tested in CAASPP last year.
 - 900,000 did pencil and paper testing.
 - There is a new test security for CAASPP. A bar code has been created at the top of a student’s test so anyone who takes a picture of their screen during summative testing and posts it online will be in trouble. The code will reveal who, when, what test, and what computer the student was testing on during that day.
 - No more Performance Tasks (where the teacher introduces and teaches a specific lesson in class—as this is now embedded in the test).
- **CAHSEE:** CAHSEE has been suspended for three years, and the State Superintendent has written up a memo for the legislature to permanently remove CAHSEE in California
- **ELPAC:**
 - For next year, CELDT will be used for just initial testing, but the ELPAC would be used for summative testing.
 - By 2018-2019, ELPAC will be in place for initial and summative testing.
 - The State is still looking to see if they want the ELPAC to be computer-based, but not right now.
- **CAST-Science Test:**
 - This spring will be the pilot year and will continue with 2018 and 2019. The first operational test will be Spring 2020.
 - High schools will assign which selected grade level will take the CAST for grades 10, 11, and 12. Still required for grades 5 and 8.
 - There will be no scores for this pilot year, but there will be data on the participation rate.
 - Training tests will be available in January 2017 for grades 5, 8, and high school.
- **EAP (Early Advanced Placement Test):**
 - CSUs are still accepting CAASPP results in ELA and math as EAP statuses.
 - Benefits of doing well---you do not have to take the ELA/Math placement test for college and will be placed in the required General Education classes for math and English.
- **College Readiness Plan:**
 - Mrs. Hamilton distributed and went over documents to the Board and the audience regarding the new College Readiness Block Grant.

- WUSD received a new one time \$75,000 grant which is designed to help students in grades 9-12 with college readiness. We have 3 years to spend this money, and we must come up with a plan on how the money will be spent. A team consisting of David Johnstone, Tom Bryant, Amy Steele and Jen Carriere has been established at WHS to determine how the money will be spent.

- **LCAP:**

- Mrs. Hamilton distributed and went over the new LCAP template.
- By November the State will approve the revised LCAP template.
- It will involve a static 3 year plan to improve student performance.
- Includes state and federal accountability requirements.
- Data will be live in November.

4.6 **Superintendent** – Dr. Geivett reported:

- Thank you to Tracey Quarne and Shirley Diaz at GCOE for another successful Common to the Core Day. There were over 60 speakers, and staff members were pleased with the day.
- The bond campaign continues. There were about 30 people at a community meeting held on October 12, 2016. Letters will be sent out to from the principals asking support from the community members. Thank you to all those who are helping with the campaign.
- Appreciates the band students coming to the Board meeting in order to share what band means to them and to tactfully and professionally let us know that the band is important to this community and that sufficient funds are needed to run the program.

4.7 **Board of Education Members**

Mr. Ward reported:

- Commends the administrators and teachers who are concerned about the math problem in the District and are working on improving it.
- Fall sports are going well and wishes more sports information appeared in the newspaper.

Mrs. Knight reported: No report

Mr. Parisio reported:

- Fall sports are off to a great start.
- The Board is committed to supporting athletics and band and will continue to do so.

Mrs. Taylor reported:

- Congratulations to the Honker Band for winning the mace for the 4th year in a row.
- Attended the North State Honor Band last Saturday. There were 5 students who represented WHS. There were about 70-80 students representing the North State.
- Chaperoning the Santa Cruz band review this Saturday.
- Attending the FFA National Convention next week as a chaperone. Thank you to the generous donors who helped our FFA students get there.
- Thank you to the Willows City Council for their 5-0 vote on the resolution in support of Measure B, the school bond.
- Thank you to everyone who showed up to the community meeting for the bond last night.
- Thank you to Mr. Sears for taking on the volunteer swim coaching position in his first year.

Mr. Geiger reported:

- Even during tough times, the Board has always supported band, sports and Ag. He appreciates students coming to the Board meeting.
- Fall sports are going well. He commented that the school year goes how the fall sports go, and things are off to a great start.
- He read a thank you letter from Barbara Breuss.

5. **CONSENT CALENDAR**

A. GENERAL

1. Accept donation from Willows Hardware in the amount of \$25.00 to go towards the FFA National Convention.
2. Accept donation from Gandy & Staley in the amount of \$200.00 to go towards the FFA National Convention.
3. Accept donation from American Commodity Company in the amount of \$150.00 to go towards the FFA National Convention.
4. Accept donation from Safety Tire Service in the amount of \$250.00 to go towards the FFA National Convention.

5. Accept donation from the Willows Kiwanis in the amount of \$250.00 to go towards the FFA National Convention.
6. Accept donation from Willows Veterinary Clinic in the amount of \$75.00 to go towards the FFA National Convention.
7. Accept donation from the Knights of Columbus in the amount of \$250.00 to go towards the FFA National Convention.
8. Accept donation from Baker Trucking in the amount of \$200.00 to go towards the FFA National Convention.
9. Accept donation from Colusa County Farm Supply in the amount of \$250.00 to go towards the FFA National Convention.
10. Accept donation from Mid-Valley Veterinary Hospital in the amount of \$100.00 to go towards the FFA National Convention.
11. Accept donation from Golden State Farm Credit in the amount of \$300.00 to go towards the FFA National Convention.
12. Accept donation from Willows Hardware in the amount of \$25.00 to go towards WHS ASB.
13. Accept donation from Gandy & Staley in the amount of \$100.00 to go towards WHS ASB.
14. Accept donation from David McDonald in the amount of \$66.00 to go towards the MES Music Program.
15. Accept donation from the Elks' Ladies #1786 in the amount of \$500.00 to go towards CJSF at WIS.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Requests for Students #16-17-18 through #16-17-23 to attend school in the WUSD for the 2016/17 school year.
2. Approve Interdistrict Requests for Students #16-17-15 through #16-17-16 to attend school in another district for the 2016/17 school year.
3. Approve the Fall 2016 Butte College/GAP Concurrent Enrollment for WHS students.

C. HUMAN RESOURCES

1. Approve employment of Daniel Zintzun, WHS Teacher, effective 9/7/16.
2. Approve employment of Perla Rubio, Yard Duty at WIS/MES, effective 9/6/16.
3. Approve employment of Monica Cordova, Yard Duty at WIS/MES, effective 9/21/16.
4. Approve retirement of Linda Carney, Clerical Aide II-WHS Cafeteria, effective October 15, 2016.
5. Approve employment of the following for extra duty assignments at WIS for the 2016/17 school year:
Intervention, Detention & Computer Lab Mason Greeley
6. Approve employment of the following for extra duty assignments at WHS for the 2016/17 school year:
Athletic Ticket Sales Sherry Brott, Sharon McMahan, & Marsha Squier
7. Approve the employment of the following coaches for the 2016/17 school year:
Wrestling – Head Coach Darren Reed
JV Girls Basketball - Head Coach Lisa Vlach
8. Approve the updated Classified Substitute List.

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 8/31/16 through 10/5/16.

Mr. Geiger moved, seconded by Mrs. Knight to approve the Consent Calendar.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

ABSENT: None

MOTION PASSED: 5-0

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations:

BP 1312.3	Uniform Complaint Procedures
BP 3270	Sale and Disposal of Books, Equipment, and Supplies
BP 3515.2	Disruptions
BP 3515.7	Firearms on School Grounds

An Equal Opportunity Employer

BP 3553	Free and Reduced-Price Meals
BP 5146	Married/Pregnant/Parenting Students
BP 6142.7	Physical Education and Activity
BP 6152	Class Assignment
BP 6164.2	Guidance/Counseling Services

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE) –

Information only – no action was taken.

2. **(Information)** Williams Uniform Complaints Quarterly Report. (There were no complaints.) Information only – no action was taken.

B. EDUCATIONAL SERVICES

1. **(Action)** Approve the 2016-17 WUSD Mission, Vision, and Goals.
Mr. Parisio moved, seconded by Mr. Ward to approve the 2016-17 WUSD Mission, Vision, and Goals.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
ABSENT: None
MOTION PASSED: 5-0

C. HUMAN RESOURCES

1. **(Action)** Approve Resolution #2016-17-06, Week of the School Administrator.
Mrs. Knight moved, seconded by Mrs. Taylor to approve Resolution #2016-17-06, Week of the School Administrator.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
ABSENT: None
MOTION PASSED: 5-0
2. **(Action)** Approve the Revised Declaration of Need for Fully Qualified Educators for the 2016/17 school year.
WUSD needed to submit a revised Declaration of Need as we recently hired two interns since we last approved this document.
Mr. Geiger moved, seconded by Mrs. Taylor to approve the Revised Declaration of Need for Fully Qualified Educators for the 2016-17 school year.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
ABSENT: None
MOTION PASSED: 5-0

D. BUSINESS SERVICES

1. **(Action)** Approve Resolution #2016-17-07, Adoption of the “Gann Limit”. (Annual Requirement)
Mr. Parisio moved, seconded by Mrs. Taylor to approve Resolution #2016-17-07, Adoption of the “Gann Limit”.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
ABSENT: None
MOTION PASSED: 5-0
2. **(Action)** Approve the Unaudited Actuals Financial Report for the Fiscal Year 2015-16.
Mrs. Beymer, Director of Business Services, reported that the 2015-16 year proved to be the most challenging year in closing the books. Prior to the LCFF, the Revenue Limit Calculations affected one thing, our revenue limit. Under the LCFF, this calculation drives our Base Funding, Supplemental-Concentration Funding, Education Protection Act Funding, and Charter School Property Tax In Lieu transfer. The timing of interim reporting does not coincide with our attendance reporting. The 2nd interim report is a snapshot as of January 31st and our P2 attendance, the benchmark for funding, is taken on or around April 15th. It has resulted in a year-long battle with 4 constantly moving targets. With that said, we ended the highest school funding year in California history on a very positive note with our ending fund balance increasing by \$438,215.

There are many reasons for the increase in the ending fund balance that she outlines after making one very important statement. Mrs. Beymer considers herself to be a very conservative budgeter, planning for the

worst and hoping for the best; however it is never her intent to intentionally inflate budget estimates. Last year was the first year using the QCC software in budget preparation. She wants to go on the record and report that she somehow over stated the employee benefits by more than \$100,000. She didn't detect this at adoption, 1st interim or 2nd interim, nor did those who oversee the reports at the county level. She did however discover this during the 16/17 budget preparation in April. She assured the Board that in 2016-17 she used a zero based budget where she rolled account strings forward and started the budget with zero dollars in every single account. She wanted to ensure the Board that she strives to see that the budget always reflects the closest projection at year end as possible.

She went on to outline the many areas of funding and expenditures that resulted in an increase in the district's ending fund balance.

Mr. Geiger moved, seconded by Mrs. Taylor to approve the Unaudited Actuals Financial Report for the Fiscal Year 2015-16.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

ABSENT: None

MOTION PASSED: 5-0

3. **(Discussion/Possible Action)** Approve Purchase of a New Commercial Riding Lawn Mower. WUSD is in need of a new commercial riding lawn mower. We are pouring money into the current mowers for repairs, which are more than 20 years old. We have a current bid for a new mower that will cost approximately \$26,000.

Mr. Geiger moved, seconded by Mr. Parisio to approve the purchase of a new commercial riding lawn mower.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

ABSENT: None

MOTION PASSED: 5-0

7. **ANNOUNCEMENTS**

- 7.1 The Glenn County Spelling Bee will be held on Thursday, October 20, 2016, from 10:00 a.m. – 12:30 p.m. at the Willows Memorial Hall.
- 7.2 The Ag Boosters' Harvest Dinner will be held on Saturday, October 29, 2016, at 6:00 p.m. at the Willows Elks Lodge.
- 7.3 The next Regular Board Meeting will be held on November 3, 2016, at 7:00 p.m. at the Willows Civic Center.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:02 p.m., the board took a short recess after the Regular Meeting before going into Closed Session. President Geiger stated that he would report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 8:10 p.m.

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-Represented: Management and Confidential
- 9.2 Pursuant to Government Code §54956.9(b): Conference with Legal Counsel: Existing Litigation (one case)

10. **RECONVENE TO OPEN SESSION**

- 10.1 Announcement of Action Taken in Closed Session

At 8:38 p.m. the meeting reconvened to Open Session. President Geiger reported out:

Item 9.1: Update given to the Board.

Item 9.2: Direction given to the Superintendent.

11. **ADJOURNMENT**

The meeting adjourned at 8:39 p.m.